

# **EFRS Diploma in Radiography Terms and Conditions**

- I. General Statement**
- II. Eligibility Criteria**
- III. Required Documentation**
- IV. Application Deadlines**
- V. Examination Fees**
- VI. Payment Policy**
- VII. Examination Regulations**
- VIII. Examination Structure**
- IX. Examination Languages**
- X. Scoring**
- XI. Data Protection and Privacy**
- XII. Award of a EFRS Diploma in Radiography Certificate**
- XIII. Appeals Process**
- XIV. Repeat Examination Policy**

## I. GENERAL STATEMENT

1. These Terms and Conditions serve as a binding contract between the European Federation of Radiographer Societies (EFRS) and the candidates of the EFRS Diplomas in Radiography examinations.
2. All candidates must familiarise themselves with the Terms and Conditions before applying for a EFRS Diploma in Radiography exam.
3. By paying the examination fee, EFRS Diploma in Radiography candidates agree to these Terms and Conditions.
4. The EFRS reserves the right to make the final decision in all matters relating to the EFRS Diploma in Radiography, including the final decision on the selection of candidates.
5. Registration and admission to a EFRS Diploma in Radiography examination is strictly personal. Once admitted, the applicant is not entitled to transfer to third parties his rights to sit for the EFRS Diploma in Radiography examination under these terms and conditions. The confirmation of admission, notified by the EFRS to the Applicant, is nominative and it cannot be sold, lent or transferred to third parties.

## II. ELIGIBILITY CRITERIA

6. Candidates must meet the following eligibility criteria in order to sit the examination: Candidates must be fully qualified to work as a radiographer in their country. They must have completed their radiography education and training and be official recognised to practice in their country.
7. The final decision on a candidate's admission will be made by the EFRS on a case-by-case basis.
8. If an applicant cannot meet all entry criteria by the application deadline, their registration for the examination will not be processed.

## III. REQUIRED DOCUMENTATION

9. The following documents must be submitted and received by the application deadline given:
  - a. **A proof of initial qualification in radiography** indicating the duration of radiography education and **area/s of study i.e. Medical Imaging; Radiotherapy; or Combined Medical Imaging and Radiotherapy** issued by your educational institution.<sup>1</sup>

---

<sup>1</sup> Candidates will be permitted to sit either the EFRS Diploma in Radiography (Medical Imaging), EFRS Diploma in Radiography (Radiotherapy), or EFRS Diploma in Radiography (Combined Medical Imaging and Radiotherapy) based on their initial qualification.

- b. **Confirmation that you are officially recognised to practice** in your country based on your registered area of practice (if regulated in your country) or a proof provided by your current employing hospital/institution.
  - c. For discounted fees, a **proof of your national radiography society membership or confirmation that you are a current postgraduate student or staff member in an EFRS Educational Wing Institution. A proof of current ESR membership for further discount.**
  - d. **A scanned copy of your passport.**
10. Completed documents should be provided in English.
11. Candidates are responsible for the validity of all documents and the application data.

#### **IV. APPLICATION DEADLINES**

12. The application process will be closed four weeks before the examination date or once there are no more places available.
13. All required documentation must be submitted by the end of the application deadline.
14. Each applicant will be notified whether their application has been accepted two weeks after the application deadline at the latest.

#### **V. EXAMINATION FEES**

15. The fee for a EFRS Diploma in Radiography examination is:
- a. €150 for candidates affiliated with an EFRS member society or EFRS educational institution.
  - b. €300 for candidates without an EFRS affiliation.
  - c. An additional discount of 20% for ESR members.

#### **VI. PAYMENT POLICY**

16. Full payment must be received by the end of the application deadline.
17. Only applications for which full payment has been received will be accepted.
18. No refunds can be provided if an applicant withdraws the application or does not attend the examination.
19. If an applicant is unable to attend the examination due to a justified cause of force majeure, the EFRS will charge a fee for re-assigning the candidate to a different examination date.
20. It is the ultimately candidate's responsibility to ensure that they meet the requirements concerning entry to any particular country for attendance at a EFRS Diploma in Radiography examination. The EFRS has no control and cannot accept any responsibility for this matter. Therefore, if a visa is required, good preparation in advance is recommended. The candidate must consider carefully whether there is a

possibility the visa application will be rejected or not processed in time. Examination fees are not refunded if notification of withdrawal is received after the application closing date.

## VII. EXAMINATION

21. The examination will take place according to the schedule, except in circumstances beyond the EFRS's control. The EFRS shall be excused from liability for the failure or delay in performance of any obligation under this Terms and Conditions by reason of any event beyond EFRS's reasonable control like Force Majeure; included but not limited to fire, flood, explosion, earthquake, or other natural forces; war, civil unrest, accident, destruction or other casualty; any lack or failure of transportation facilities; any lack or failure of supply of raw materials, any strike or labour disturbance, or any other event similar to those enumerated above. If a EFRS Diploma in Radiography Examination cannot be held by reason of Force Majeure, the EFRS shall have NO OBLIGATION TO REFUND to the Candidate, totally or partially, the fee already paid by the Candidate for a EFRS Diploma in Radiography.
22. EFRS Diploma in Radiography examinations have a limited number of places. The EFRS does not offer waiting lists. Examination places are assigned according to the "first come first-served basis".
23. The EFRS does not tolerate any form of cheating. Any such incidents may result in an examination sitting being terminated and a bar on taking a future repeat examination.
24. Sharing any examination content, such as questions and cases, with future candidates is strictly forbidden.
25. Candidates must follow the instructions of the staff at all times.
26. Candidates will receive the examination guidelines and instructions prior to the examination. Failure to comply will result in the candidate's disqualification from the examination and exclusion from all future examinations of the EFRS.

## VIII. EXAMINATION STRUCTURE

27. The examination will take place in a single, 90-minute sitting. This will test your knowledge of radiography in two components:
  - Part 1 (Core knowledge based on the EFRS EQF Level 6 Benchmarking Document) will make up 50% of the content of all three versions of the examination.
  - Part 2 (Medical Imaging; Radiotherapy; or Medical Imaging and Radiotherapy combined, knowledge based on the EFRS EQF Level 6 Benchmarking Document) will make up 50% of each version of the examination.
  - Each section will consist of: Multiple choice questions (MCQs), Multiple response questions (MRQs), and short answer questions (SAQs).

## IX. EXAMINATION LANGUAGE

28. The examination language of the EFRS Diploma in Radiography examination is English.

## X. SCORING

29. The questions can be of any of the following types:
- Multiple choice question: There is only one correct answer.
    - Scoring: Wrong – Correct: 0% or 100%
  - Multiple response question: There are one or more correct answers.
    - Scoring: Proportional scoring according to the following formula:
 
$$\frac{(n.Correct)}{(t.Correct)} - \frac{(n.Incorrect)}{(t.Incorrect)}$$
 where *n.Correct* is the number of correct answers selected as correct by the candidate, *t.Correct* is the total number of correct answers, *n.Incorrect* is the number of incorrect answers selected by the candidate as correct and *t.Incorrect* is the total number of incorrect answers. There is no negative marking. The minimum score is 0.
  - Image annotation question: Labelled arrows pointing to features or anatomical structures of an image that have to be matched with their corresponding answer from a list of options.
    - Scoring: Proportional scoring. There are no penalties for incorrect answers.
  - Abnormality location question: An image is displayed and the candidate has to indicate where the abnormality is.
    - Scoring: Wrong – Correct: 0% or 100%
30. The scoring is computed as follows: Scoring in each part of the exam is computed as the arithmetic mean of the scores obtained in each question.
31. The pass mark of Part 1 (Core) and Part 2 (Medical Imaging; Radiotherapy; or Medical Imaging and Radiotherapy combined) is computed as follows: Pass mark = Arithmetic Mean – 0,5 x Standard Deviation
32. In order to pass Part 1, the score in this part has to be greater or equal than the pass mark in this part.
33. In order to pass Part 2, the score in this part has to be greater or equal than the pass mark in this part.
34. In order to pass a EFRS Diploma in Radiography examination, candidates must pass both Part 1 and 2 of the examination.
35. Final results shall be given to candidates in a results report form and, in any case, shall not be published to all candidates but individually. The results report form includes the candidate's overall score and detailed results in comparison with the average result.

## **XI. DATA PROTECTION AND PRIVACY**

36. Data will be managed in accordance with the GDPR.
37. Candidates allow the EFRS to store their personal data. The EFRS shall not use such personal data for purposes other than those related to the EFRS Diploma in Radiography examinations.
38. Candidates may exercise their access, rectification, cancellation and opposition rights. The exercise of these rights must be made in writing, to EFRS.

## **XII. AWARD OF A EFRS DIPLOMA IN RADIOGRAPHY CERTIFICATE**

39. EFRS Diploma in Radiography certificates will only be awarded to successful candidates who meet the eligibility criteria outlined in Section II.6.

## **XIII. APPEALS PROCESS**

### **General Terms**

40. Regarding Part 1 (Core) and Part 2 (Medical Imaging; Radiotherapy; or Medical Imaging and Radiotherapy combined), appeals can only be made if there is a technical problem during the test. Appeals cannot be made regarding the content of the examination.
41. The Appeals Commission shall be composed of three members co-opted by the EFRS. The members shall include one appointee from the EFRS Diploma in Radiography Examination Committee; one EFRS appointee (from the EFRS Educational Wing or EFRS Executive Board); and the current EFRS Diploma in Radiography Examination Director. The Appeals Commission has the right to receive evidence from nominated experts or witnesses.
42. The Appeals Commission's decisions are final and are not subject to review by the EFRS.
43. If a commission rules in favour of a candidate, no costs will be incurred by the candidate. If it rules in favour of the official EFRS result, costs in relation to the enquiry shall be borne by the candidate.

### **Procedure to initiate an appeal process**

44. Candidates may only appeal in relation to the technical aspects of the examination. No appeal may be made in relation to the content. Any appeal must be requested up to 10 days after the examination results have been sent.

## **XV. REPEAT EXAMINATIONS POLICY**

45. An overall passing grade can only be achieved by passing each part of the examination.
46. A EFRS Diploma in Radiography certificate will only be awarded to candidates who pass a EFRS Diploma in Radiography examination and meet all of the eligibility criteria. Candidates who fail the exam must re-sit the entire examination in order to receive a EFRS Diploma in Radiography certificate. Results from the previous exam will not be considered.